



Republic of the Philippines
Department of Education
Region VII, Central Visayas
Division of Cebu Province
IPHO Bldg, Sudlon Lahug, Cebu City

DepEd

February 10, 2015

DIVISION MEMORANDUM
No. 117, s. 2015

**SUBMISSION OF APPROVED RPMS OF DIVISION OFFICE
NON-TEACHING PERSONNEL**

TO: Assistant Superintendent
Administrative Officer
Section Heads
Division Non-Teaching Personnel

1. This Office announces the deadline for submission of Approved RPMS (IPCRF, Competencies Form, Summary of Rating, Development Plans, Monitoring and Coaching and Feedback Form), for July - December 2014, to the HR section, not later than March 5, 2015, Friday.
2. All Division Office Personnel are hereby directed to submit, for 100% compliance, as mandated by the Civil Service Commission, since the said approved RPMS is also the basis for the granting of the performance based incentives, like PEI, PIB and PBB.
4. Immediate dissemination of and strict compliance to this Memorandum is directed.


ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

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